National Security and Intelligence Review Agency (NSIRA) - FORM 18

Section A - Personal information (* required field)

Title | Last Name | First Name

Address | Telephone Number | Date of Birth

Email

Department or Deputy Head responsible for the denial or revocation of a security clearance

What is your preferred language for correspondence: ◯ English ◯ French

If you have received a written notice regarding the denial or revocation of a security clearance, which affects your employment or your contract to provide goods or services to the Government of Canada, you have 30 days to file a complaint with NSIRA. You may send your complaint to NSIRA, by mail or courier, at the following address:

National Security and Intelligence Review Agency
P.O. Box 2430
Station D
Ottawa, ON K1P 5W5

Once your complaint is received, NSIRA will contact you to follow up on the information you provided and inform you of the next procedural step.

CONTACT INFORMATION

For inquiries/questions, you may contact NSIRA's Registrar by:
Email: Registrar-Greffier@nsira-ossnr.gc.ca
Telephone: 1-833-890-0293
Fax: 613-907-4445

NSIRA's Website:
https://nsira-ossnr.gc.ca/investigations/

REPRESENTATIVE AUTHORIZATION

Complete the following section **ONLY** if you want NSIRA to communicate directly with your authorized representative instead of yourself.

Name | Given Name | Occupation

Telephone Number | Email Address:

Section B - Details of how the denial or revocation of a security clearance has led to a denial of employment, a dismissal, a demotion or transfer, a denial of a promotion or transfer; or denial of a contract to provide goods or services to the Government of Canada (* required field)

Have you made a previous complaint concerning these events? ◯ Yes ◯ No

Section C - Certification (*required field – Certify by marking the applicable boxes)

Please select the option(s) that apply

☐ I am submitting this complaint within 30 days of receipt of the written notice by the Deputy Head of the federal department or agency.

☐ **If not:**
Here are the reasons why the complaint was not submitted within 30 days:

☐ I am enclosing a copy of the written notice from the Deputy Head regarding the denial or revocation of a security clearance.

Section D - Privacy & Disclosure of personal information

By submitting this completed complaint form, you are authorizing NSIRA to collect your personal information for the purposes related to the processing of your complaint made under the *NSIRA Act*. You have a right to access this information in accordance with the *Privacy Act*.

Section E - Acknowledgment (* required field)

I certify that the information I have given above is true, accurate and complete to the best of my knowledge.

Signature

Date